



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

26 September 2023

MS. NIMFA D. VILLANUEVA

Authorized Representative
DIRECT-A NON-SPECIALIZED WHOLESALE TRADING
10 Harvard, Barangay J. Dela Peña,
Marikina City
Email: nimfamil01@gmail.com


SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058805-JAA

Dear **Ms. Villanueva**:


Pursuant to Purchase Order No. **058805-JAA** in the total amount of **Twenty Nine Thousand Eight Hundred Pesos (₱ 29,800.00)** for the **Supply and Delivery of Dater, Automatic Electronic Time Machine intended for Materials Supplies & Services Procurement Division** under PR No. **HO-PUR23-002 (Item No. 3)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


ALEXANDER P. JAPON
Vice President, Admin & Finance

Cf: Atty. P. D. Mabbagu – SDM, Admin
Mr. R. A. Villarin – DM, Logistics
Mr. C. P. Castro – MMO, MSSPD

Received and Acknowledged by: 
Authorized Representative

Date: 09/28/2023



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